

- Mileage: Mileage is counted round trip, door to door. Only the driver's mileage is recorded. If you are a passenger, your mileage is 0 miles, but please count the time you travelled while a passenger in someone else's car. You can claim the mileage related to charitable work on your taxes if you itemize your deductions. Let me know at the end of the year if you want your mileage record.
- Pounds of each vegetable harvested: Generally that will not be your responsibility. If you are needed to weigh the produce, a scale will be provided for you.
- Send your report to the director as soon as possible after returning from gleaning. Use the form above or make up your own. Reporting is a necessary part of what we do since our nonprofit status depends on keeping accurate records as to how many volunteers, hours volunteered and mileage travelled as well as the pounds donated to the hungry.

General information:

- Safety is the most important factor in gleaning. If any activity is of questionable safety, **DO NOT DO IT!**
- When you are gleaning, remember you are on another person's land. We want to be welcome guests and invited back frequently! Make sure we don't leave behind any trash.
- Glean and park only in areas designated by the proprietor or leader.
- Fields to Families encourages you to take for your personal use, a small quantity of what you harvest.

WE APPRECIATE ALL YOU DO TO HELP FIELDS TO FAMILIES FEED THE HUNGRY.

Names of volunteers are published in the newsletter. If you have an objection, please let me know.

HAVE A GREAT TIME. YOU ARE MAKING A DIFFERENCE IN THE LIVES OF OTHERS.

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